



A-03 - NIS2 applicability and classification memo

Memo

Sample: content redacted beyond Purpose and scope.



1. Document control

[REDACTED SAMPLE CONTENT]

1.1. Change log

[REDACTED SAMPLE CONTENT]



2. Purpose and scope

This memo records the organisation's assessment of NIS2 applicability and resulting classification rationale (for example essential entity, important entity, or out of scope).

This memo is intended to support management sign-off and annual re-validation.

2.1. Scope

Legal entity/entities covered: TODO-ORG-FACT: Legal entity name(s) and registration number(s).

Services and sectors assessed: TODO-ORG-FACT: Sector mapping and services in scope.

Jurisdiction assessed: Denmark (Danish NIS2 Law) and EU NIS2 Directive context.

Remaining sections are redacted in this shareable sample.



3. Roles and responsibilities

[REDACTED SAMPLE CONTENT]

3.1. Compliance Programme Lead (Owner)

[REDACTED SAMPLE CONTENT]

3.2. Management Body Representative (Approver)

[REDACTED SAMPLE CONTENT]

3.3. Legal/Regulatory Adviser (Reviewer)

[REDACTED SAMPLE CONTENT]



4. Policy or procedure statements

[REDACTED SAMPLE CONTENT]



5. Operating steps / controls

[REDACTED SAMPLE CONTENT]

5.1. Complete the assessment basis

[REDACTED SAMPLE CONTENT]

5.2. Record the conclusion

[REDACTED SAMPLE CONTENT]

5.3. Capture authority mapping and reporting contacts

[REDACTED SAMPLE CONTENT]

5.4. Sign-off

[REDACTED SAMPLE CONTENT]



6. Evidence and record keeping

[REDACTED SAMPLE CONTENT]

6.1. Evidence expectations

[REDACTED SAMPLE CONTENT]

6.2. Records to retain

[REDACTED SAMPLE CONTENT]



7. Exceptions and escalation

[REDACTED SAMPLE CONTENT]

7.1. Exceptions

[REDACTED SAMPLE CONTENT]

7.2. Escalation path

[REDACTED SAMPLE CONTENT]



8. References

[REDACTED SAMPLE CONTENT]



9. Attachments (included in pack)

[REDACTED SAMPLE CONTENT]